A-Level Programme
For the Academic Year 2017-18

Fee Structure
and
Merit Scholarship Scheme
Fees Payable

Payable once at the time of Admission:
(with first installment)
Registration Fee  New Intake Internal Intake
Rs. 3,000 NIL
Admission Fee  Rs. 24,000 NIL
Continuing Fee  NIL
Security Deposit  Rs. 20,000 Rs. 10,000
Carried forward from BH
(See Rule 7 regarding the above)

Tuition Fee Per Month:
Rs. 24,000
Rs. 22,000

Other Charges Per Month:
• Library Charges/Extra Curricular Activities  Rs. 850  Rs. 850
• Lab Charges (Science/Computer/Art & Design) per subject  Rs. 1200  Rs. 1200
• Functions (except overnight trip)  Rs. 850  Rs. 850

Tuition fees for the programme are collected in full at the start of the academic year. However, for the convenience of the parents, the fees may be paid in three equal installments in A1 ('A' Level 1st Year). The following dates constitute the last date of payment of the tuition fee:

*1st installment  8th September
2nd installment  8th December
3rd installment  8th March

* New Admissions to pay by the date mentioned in the Offer Letter.

Note: In A2 ('A' Level 2nd Year) the tuition fee for the academic year is collected in two equal installments payable as follows:

1st installment  8th September
2nd installment  8th December

Examination Entry will be forwarded to the relevant Examing Board only if UCL dues have been paid in full.
Merit Scholarship Scheme

The Merit Scholarship for A1 is calculated on the basis of the results of the examination(s) taken before 1st September of the year of admission at UCL.

**Scholarship Scheme: A1**

**Academic:**

- 7 or more A grades at GCE ‘O’ level          100% of the tuition fee
- 6 A grades at GCE ‘O’ level                 75% of the tuition fee
- 5 A grades at GCE ‘O’ level                 50% of the tuition fee

**NOTE:** For qualifications not listed above, an equivalence certificate from the HEC/Relevant Examining Board will be required to determine the scholarship.

**Sports:**

Only one scholarship of 50% of tuition fee will be given for the academic year on the recommendation of the UCL Sports Board.

**Scholarship Scheme: A2**

**Academic:**

Scholarship in A2 is based on the final grades attained in A1 which are a weighted average of examination results, assignments/monthly tests, teachers’ evaluation and attendance record, as follows:

- 4 As                                  100% of the tuition fee
- 3 As or 2 As and 2 Bs                 65% of the tuition fee

If already a scholarship holder, then, all subjects passed at a minimum of grade C 30% of scholarship availed in A1

**Sports:**

Sports scholarship will continue provided the following criteria are met:

a) Satisfactory report from the Sports Head
b) Passing all subjects at A1

d) Merit Scholarship is for the academic session payable in 3 equal installments in the following months: September, December & March. A2 students receive scholarship in 2 equal installments: September & December.

e) on student/parents’ written request the scholarship may be adjusted against the fee payable.
1. In A1, the tuition fee for the year is collected in full at the start of the academic year. However, for the convenience of the parents, the fee may be paid in three equal installments. The last dates of the payment of each installment are:
   1st Installment: 8th September; 2nd Installment: 8th December; 3rd Installment: 8th March

2. In A2, the tuition fee for the academic year is charged in two equal installments. The following dates constitute the last dates of payment:
   1st Installment: 8th September; 2nd Installment: 8th December

3. As per Government Policy, where applicable, advance tax on the fee paid will be collected.

4. Tuition fee cards are issued well in advance of the last date of payment of tuition fee. Fee cards are sent to parents through the students. If the fee card is not received by the parent, it should be assumed that the student has misplaced it and the parent MUST contact the College regarding this matter.

5. In case the fee card is lost or misplaced, a charge of Rs. 200 is made to prepare a duplicate card.

6. After the final date of payment, the fee may be paid within a grace period of 10 days, with a fine of Rs. 2,000.

7. The Registration, Admission and Continuing Fees are payable once at the time of admission and are non-refundable. The Security Deposit is refundable only when:
   a. tuition fees are not outstanding
   b. no deductions have been made against the deposit, and
   c. claimed within three years of the College leaving date.

8. After the grace period is over, the student’s name is subject to cancellation and re-admission of the student is conditional upon:
   a. the payment of the Re-Admission Fee (50% of the Admission Fee) and all outstanding dues
   b. a vacancy in the class since the place might have been offered to another applicant, and
   c. recommendation by the Head for re-admission of the student.

9. If the fee is paid by cheque and the cheque is returned unpaid by the bank, a charge of Rs. 1,000 is made to cover administrative costs in addition to the late fee charges (if applicable).

10. Tuition fee once paid is not refundable irrespective of whether the student leaves the course voluntarily or is asked to leave the course on academic, discipline or any other grounds. The same applies to students whose examination entries are not sent by the College and who may or may not enter any examination privately.

11. Lab. fee for science subjects, Computing, and Art & Design is not refunded retrospectively even if the student drops the subject(s). Fee adjustment for future is made only in the next installment(s).

12. Parents with more than two children attending the College are charged full fee for the two older children and half fee for the other children.

13. Tuition fees normally increase at the rate of 10-20% per year.

14. College Leaving Certificates/Results etc are issued within a period of ten working days on the presentation of Accounts Clearance Certificate.

15. Fees paid in cash are ONLY received by the College banks. Fees paid by cheque are received by the College Accounts Office.

16. After paying fee to the bank, a photocopy of the Parent’s Copy of the Fee Card MUST immediately be returned to the Accounts Office.

The College reserves the right to change or amend the rules/conditions stated.